



# Crown Wood Primary School

Opladen Way, Bracknell, Berkshire RG12 0PE

Susan Bartlett BEd (Hons)  
Headteacher

Tel: 01344 485448  
Fax: 01344 360399

Email: [head@office.crownwood.bracknell-forest.sch.uk](mailto:head@office.crownwood.bracknell-forest.sch.uk)  
Web site: [www.crownwood.bracknell-forest.sch.uk](http://www.crownwood.bracknell-forest.sch.uk)

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Dear Parents,

Welcome back to what we hope will be a warm and sunny term. The Summer Term always brings School Trips, Sports Days and the Summer Fete. The warmer weather also comes along and the children are able to play on the school field at break and lunch times. Whilst this is enjoyable we expect the children to be "Safe in the Sun" and have sun hats and a named bottle of water in school, all through this term, as the weather can surprise us, at anytime!

Thank you so much for the number of vouchers you have all collected. Each one goes towards improving learning opportunities for our children so please continue to send in any Tesco or Sainsbury's Active Kid vouchers, Nestle Box Tops or Flora Cooking Equipment for Schools (foil from inside containers) you have.

Please find on the back of this letter dates for all events planned for this term. We look forward to seeing you at as many of these events as you are able to attend.

May I remind you that school meals cost £1.85 and £2.20 with the addition of a drink. It is expected that meals are paid for **on the day** or weekly/monthly/termly payments can be made at the office. If on occasions children forget lunch money they will of course be provided with a meal, however we would expect any outstanding money to be paid the **next day**.

As you know the school attendance policy clearly states that holidays during term time will not be authorised unless specific criteria is met. There is no longer a holiday form to complete and a letter must be written clearly stating reasons for a leave of absence. If you need to see a copy of this policy it is available at the school office.

Finally, it is really important that we have up to date emergency contact details for all the children. If you have changed address, home or mobile phone number please make sure the school office has a record of these changes. Also please remember we are now able to email you letters and information. Please complete a form at the school office if you would like to take advantage of this service.

Thank you for your continuing support to provide the very best learning opportunities for our children.

Yours sincerely

S Bartlett (Miss)  
Headteacher